

## **Agreement for Legal Services**

### **1. Services and Fees**

Law Office of William Jang, PLLC (the attorney) agrees to provide legal services in the \_\_\_\_\_'s Deferred Action Application, discussed by the undersigned attorney and client agrees to pay \$1,000.00, plus fees, costs and expenses.

### **2. Advance Retainer**

Responsibility to provide legal services will be accepted and work will begin when the client pays the attorney \$1,000.00 as an advance retainer against the fee and expenses and costs. The retainer is nonrefundable. Client agrees to make additional payments toward the fees, expenses, and costs when requested to do so by the attorney.

### **3. Services not included**

Unless specifically and expressly stated otherwise in this agreement, this agreement and the charge in this agreement do not include legal services at the consulate office, or removal proceedings. If representation in a removal proceeding or at the consulate office is determined to be necessary or representation on other matters not specifically included are determined to be necessary, a new agreement and additional fees will be negotiated.

### **4. Travelling to USCIS**

The agreement and the charge in this agreement do not include attorney's traveling to attend any interviews or other appointments with USCIS office or any other locations outside of attorney's office. If such travel is required, then additional fees will be charged. Currently the attorney charges \$350.00 to existing clients regarding already retained cases (\$700.00 to new clients or new matters), to travel to interviews at the US CIS field office in San Antonio.

### **5. Responding to Request for Evidence (RFE)**

The agreement and the charge in this agreement do not include responding to Request for Evidence (RFE). If such response to RFE is required, then additional fees will be charged. Currently the attorney charges \$1,000.00 to existing clients for responding to RFE in already retained cases (at least \$2,000.00 to new clients or new matters).

### **6. Appeals and Motion to Reconsider**

Client has been informed that there are no appeals or motion to reconsider for this application.

### **7. Translation and Interpretation**

The agreement and the charge do not include translation or interpretation services. If translation or interpretation services are required, then additional charges will apply.

Attorney : \_\_\_\_\_

Client : \_\_\_\_\_

The legal service contemplated in this agreement is for the specifically listed applications or petitions for person(s) specifically listed above and do not include any subsequent or related applications, if any.

**8. Responsibilities**

Client agrees to promptly provide all reasonably requested documents and information that may be needed in this case.

Client agrees to keep the attorney advised of the client's current address(es) and telephone number(s) at all times.

The attorney may associate with any other attorney at his discretion and expense as long as the client is not charged a higher amount.

The attorney has the right to cease legal work and keep all funds received for legal services and incurred expenses if the client does not make payments as requested by the attorney and/or the client otherwise fails to perform his/her obligations in this contract.

**9. Notices in Writing**

All notices that are required or that may be given pursuant to the terms of this contract shall be in writing and shall be sufficient in all respects if given in writing and delivered personally or by registered or certified mail, return receipt requested, postage prepaid to the following:

- a) Attorney: Law Office of William Jang, PLLC, 314 E. Highland Mall Blvd. #406, Austin, Texas 78752,
- b) Client(s)' Address: \_\_\_\_\_.

The parties whose signatures appear below have read this agreement and agree to each of the terms and conditions stated in it.

SIGNED on \_\_\_\_\_.

\_\_\_\_\_  
Client (Applicant)

\_\_\_\_\_  
William Jang, Attorney

Attorney : \_\_\_\_\_

Client : \_\_\_\_\_